**Projektmanagement**

Projektauftrag

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| Projektname |

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| WAS |  |
| Projektinhalt | **Ist-Stand** |
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| WARUM |  |
| Ziele | **Nutzen** |
|  |  |
| Nicht-Ziele | **Chancen** |
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| WER |  |
| Projektleiter | **Auftraggeber** |
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| Projektteam |  |
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| WANN |  |
| Start | **Ende** |
|  |  |
| Meilensteine |  |
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| WIEVIEL |  |
| Aufwand | **Budget** |
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| WORAUF ACHTEN |  |
| Risiken | **Schnittstellen** |
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| Rahmenbedingungen |  |
| Annahmen | **Beschränkungen** |
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| Freigabe |  |
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| Unterschrift Auftraggeber | **Unterschrift Projektleiter** |